

Lincoln Dance Alliance
Meeting Minutes 9/25/18

Parents in Attendance: Teddi Duffy, Debbie Krill, Yvonne Wong, Claudio Conforti, Jennifer Khaleghi, Jennifer Petursson, Randy Wong, Danny George

1. Intro of the Dance Alliance –
 - a. the goal and purpose of the group is to support the needs of the Dance Department and assist the teams when needed.
 - b. What the Alliance covers
 - a. Steps Theatre Rental
 - b. Team Competition and Convention Fees
 - c. Steps Master Choreographers
 - d. Cover Steps T-Shirts/Costumes for the dancers
 - e. Sound equipment needs, as needed

2. Asking for Representatives from each group to serve as board for Dance Alliance (looking for one volunteer from the following)
 - a. Dance Department – looking for a volunteer
 - b. Folklorico Department – looking for a volunteer
 - c. LPC – looking for a volunteer
 - d. Xochtil Cultural – looking for a volunteer
 - e. Convertibles – Yvonne Wong

The board will help set up future parent volunteer positions for upcoming shows, and help with communication with each group

3. Treasurer Documents – Treasurer, Ann Ramirez, Tom Gowallis will be assisting this year. Teams have individual accountants to keep records for them.
 - a. Deposit Slips – Can be available through the teachers
 - b. Check Requests – can be available through the teachers.
 - c. I have also attached them to this email.
Please fill out the documents as needs, and each teacher will make sure it gets to the correct person.

4. Big Dance Department Fundraiser – October 29-November 29, 2018
 - a. Vertical Raise
 - b. Goal to Raise \$25 K – (last years amount) or more
 - c. Done via Emails – Each student will be asked to provide 20 emails on October 29. The company will send out emails and gather donations online.

5. Our Steps - Parent Help -
 - a. Parent Supervision – green room/dance studios
 - b. Cookie, Brownie Bit, and case of bottle water donations
 - i. Cookies – example: Safeway 2dozen chocolate chip cookies, or something similar. Doesn't have to be Safeway.
 - ii. Only purchased items, nothing can be homemade.
 - c. Concession Stand help during Intermission
 - d. Sign up on Sign Up Genius – Will be going out today. Please sign up to help out.

6. Tickets for Our Steps – Any tickets that are returned from audience members only seeing Act One, will be sold at full price \$12 to those going into to see only Act Two. All parents in attendance agreed. Tickets will go on sale, online starting October 8th. Please go to this link for tickets.
<http://www.lincolnperformingarts.com/box-office.html>
Tickets will also be on sale in the box office during lunch Oct 8-13, 2018

7. Our Steps Calendar
 - a. Rehearsals
 - i. Act One Cast – Monday October 8, 6pm-9pm. @ Lincoln
 - ii. Act Two Cast - Tuesday October 9, 6pm-9pm @ Lincoln
 - iii. Dress Rehearsal Full Cast – Wednesday October 10, 6-9pm @ Lincoln
 - b. Performances (4 shows)
 - i. Thursday 10/11, Show starts @ 7:30pm
 1. Act One Call Time 6:30pm
 2. Act Two Call Time 7:30pm
 - ii. Friday 10/12, Show Time 7:30pm
 1. Act One Call Time 6:30pm
 2. Act Two Call Time 7:30pm
 - iii. Saturday 10/13 Show #1 Time 2pm
 1. Act One Call Time 1pm
 2. Act Two Call Time 2pm
 - iv. Saturday 10/13 Show #2 Time 7:30pm
 1. Act One Call Time 6:30pm
 2. Act Two Call Time 7:30pm

8. Next Meeting: Tuesday November 27th, 6:30pm – Lincoln Center

Minutes by Danny George

